

# INTEGRATED MECHANICAL SERVICES (2014) INC.

INDUSTRIAL SERVICES • MACHINE BUILDERS • FABRICATORS

## TIME & MATERIAL REPORT

CUSTOMER REQUIRES COPY:	
REQ'D PERMITS	

CUSTOMER:
CUSTOMER CONTACT:

IMSI EMPLOYEE:
DATE:

TRAVEL/LOADING/JOB PREP TIME: (Don not include in regular work hours) TIME to

\*\*\* DO NOT INCLUDE LUNCH/TRAVEL IN YOUR TIME \*\*\*

SITE	SHOP		TIME	to
Job #			HRS =	
			TRAVEL: YES	NO
SITE	SHOP		TIME	to
Job #			HRS =	
			TRAVEL: YES	NO
SITE	SHOP		TIME	to
Job #			HRS =	
			TRAVEL: YES	NO
SITE	SHOP		TIME	to
Job #			HRS =	
			TRAVEL: YES	NO
SITE	SHOP		TIME	to
Job #			HRS =	
			TRAVEL: YES	NO

### IMSI BILL OF MATERIAL DESCRIPTION & CONSUMABLES

Job #	Quantity	Description	OFFICE USE ONLY

### IMSI EQUIPMENT USAGE

FORKLIFT:		MANLIFT:		TELEHANDLER:	
PRESSURE WASHER:	<input type="checkbox"/>	PLASMA CUTTER:	<input type="checkbox"/>	TRUCK:	MACK INTERNATIONAL
CEMENT MIXER	<input type="checkbox"/>	POWER CENTER:	<input type="checkbox"/>	WELDER:	MIG STICK/TIG FUEL DRIVE
CORE/MAG DRILL:	<input type="checkbox"/>	TORCHES:	<input type="checkbox"/>	Don't forget to write down rods above	
STEEL BANDING MACHINE:	<input type="checkbox"/>	PIPE THREADER:	<input type="checkbox"/>	VACUUM:	<input type="checkbox"/>
FISHER PIPE SAW:	<input type="checkbox"/>	SKATES:	<input type="checkbox"/>		

SAFETY / EFFICIENCY SUGGESTIONS:

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CUSTOMER SIGNATURE:	IMSI SIGNATURE:
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